

## Project R.E.A.C.H Resources and Education for Advancement of Careers at Hopkins

## **Individual Employment Plan**

ction I (Employee Comp	lete)		D	ate:/	/
ast Name	First N	ame		Social Secu	rity #
Address	Zip Code	() Home Phone	(	sage Phone	Date of Birt
Highest Grade Completed:	Diploma/GED	School			Year
College/Voc./Tech. Degree/Certifi	cate awarded		Field	Year	
ction II Employment Hist	cory (Employee	e Complete)			
ob Title	Depart	ment			
tart Date					
alary: Hourly	Wage:				
Responsibilities:					
ecsponsibilities.					
					<del></del> -
					<del></del>



## **Individual Employment Plan**

Date of Assessment:	Assessor:
ACHIEVEMENT	
Instrument:	EMPLOYMENT GOALS
	Immediate:
Reading	
Math	
CAREER INTERESTS	Long Range (5 Years from now)
Instrument	
1	Strengths
2	
3	
4	Areas for Development
	-
HIGHEST APTITUDE AREAS	·
Instrument	
1	Remediation Needs
2	
3	
4	
CAREER OPTIONS	Strategies for Skills Development
Instrument	
1.	
2.	
3.	
4.	Notes
TRANSFERABLE SKILLS	
1	

04/05



## **Individual Education/ Employment Plan**

Name:	SS#:	Eligibility Date:
<b>Employees Employment Goal:</b>		
I. Immediate:		
II. Long Range (5 Years from no	w):	

Based on the employee's interest and an assessment of his/her background, work history, test results and other information, the following sequence of services has been established to help the employee achieve the employment goal stated above.

Date	Planned Services	Service Provider	Time Frame



This Service Strategy is being developed cooperatively, and will be reviewed together periodically to note progress, re-establish goals if necessary, and plan further steps to achieve the established goals.				
Employee's	s Signature	Da	te:	
Employee's	s Signature	Da	 ate:	